

HEAD OF PRODUCTION

DESCRIPTION:

LightHouse Films (www.LHFNY.com), a New-York based full service production company is seeking an experienced Head of Production.

You love organization, details, production systems, structure. You were born to produce TVC, Digital Content and other motion projects and strive when running a team of producers. You have strong experience as a Senior Producer or Head of Production for a commercial production company and are looking for a place to grow. You are a taskmaster with fine-tuned organizational skills with a high degree of attention to detail and the ability to bid any type of project. You remain calm under pressure and have quick-turn problem solving skills. You are a great communicator with clients and teams alike. You have the ability to handle complex variables, challenging timelines and the highest level of creative demands and know exactly what to do - with confidence and a smile. You are a great manager, leader and peer.

THE SUCCESSFUL CANDIDATE WILL HAVE:

- 3+ years as Senior Producer or Head of Production at a commercial production company.
- A proven track record of setting up and managing complex productions from bidding through wrap.
- Strong project management experience, including labor unions, and international production processes.
- Reviews and preparation of production accounting and financials.
- Passion for filmmaking and commercial storytelling.
- Demonstrable critical-thinking, negotiating, and logical reasoning skills, especially under pressure
- Experience thriving in a team environment

COMPENSATION

- Commensurate with experience
- Generous benefits: Health, Vision, Dental, 401K match, Generous Vacation Days, Sick Days, Commuter Benefits, as well as a positive and friendly work environment

HOW TO APPLY:

Please email cover letter, and resume to JOBS@LHFNY.COM with subject: "HEAD OF PRODUCTION".

No calls, please. Due to the large amount of applications we only contact those candidates who have been short listed for an interview. LightHouse Films is an equal opportunity employer and is committed to promoting a diverse workplace.